



COWEN INSTITUTE
FOR PUBLIC EDUCATION INITIATIVES

200 Broadway Street, Suite 108
New Orleans, Louisiana 70118
504-274-3690/phone
504-274-3699/fax
<http://education.tulane.edu>

**Jones Scholars Internship Program
Spring 2010 Student Application
APPLICATION DEADLINE: Friday, October 30, 2009**

Program Description: This highly competitive and selective internship program pairs graduate students from Tulane University with public high schools and nonprofits in New Orleans to support projects focused on improving college readiness, decreasing dropout rates, and easing the transition from high school to college. In return for the work completed by a Jones Scholar over the course of a semester, the Cowen Institute provides students with a competitive financial stipend of **\$6,000** - thanks to a generous grant from the Eugenie and Joseph Jones Family Foundation.

Please visit our website at <http://education.tulane.edu/JonesScholars.html> to select from among the list of available project options. Approved projects will be posted by **Monday, October 5, 2009**.

Eligibility:

- Master's and doctoral candidates and/or graduate professional school students
- Evidence of previous community service, volunteer and/or professional experience with an educational organization, school, or community organization preferred

Application Process: In addition to completing the application form, students must provide the following documents:

- Letter of interest of no more than 2 pages articulating your interest in education reform efforts; previous professional, community service, and/or internship experiences; and particular skills, abilities, and expertise that will prepare you for project related work. Your letter should clearly speak to your abilities and skills for project preferences that you select.
- Résumé or summary of experience and qualifications of no more than 2 pages
- Letters of reference: Two letters of reference must be included with your application; **at least one letter must be from your academic advisor or other Tulane faculty member**. The second may be from an off-campus source. Reference letters should address your talents, qualities, academic abilities, or other evidence supporting your suitability for an internship experience.

Selection Criteria:

- Quality of academic work (preference will be given to applicants with 3.0 GPA or better)
- Ability to work independently; entrepreneurial spirit
- Evidence of leadership skills and potential for growth
- Extracurricular activities, community involvement, and/or professional experience that prepare you for the internship
- The strength of letters of recommendation
- Interviews with Jones Scholars Review and Selection Committee (finalists only)

Program requirements:

- Work a minimum of 20 hours a week on assigned project
- Attend internship orientation, seminars, presentations, workshops, and leadership development activities; organize and lead interactive learning opportunities among Scholars' cohort
- Participate in other Cowen Institute sponsored activities
- Complete a written final report for submission to the host site
- Scholars will submit a final project summary and final report to the Cowen Institute

Supervision Received: Jones Scholars will be directly responsible to the school or organization with which they are working. Scholars will be provided with on-site supervision by a designated host site supervisor. Students will make periodic updates to the Cowen Institute's program manager throughout the internship.

Notification of Selection Jones Scholars will not be selected until **December 1, 2009**.

Questions: All applications and questions should be directed to Felicia R. Brown, program manager, on 504-274-3682 or at frbrown@tulane.edu.